

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SOLUTIONS
ADMINISTRATOR'S MEMO SERIES

NOTICE 03-22

ISSUE DATE: 10/29/2003
DISPOSAL DATE: Ongoing

RE: CALENDAR YEAR 2004
STATE AND COUNTY
CHILD SUPPORT
CONTRACT MODEL

To: Child Support Agency Directors

From: Bettie A. Rodgers /s/
Division Administrator

I am pleased to share a copy of the model CY 2004 State/County Child Support Contract that has been negotiated with local agencies. We will be sending final contracts out no later than October 31 for your signature.

As in previous years, representatives from the Department and the Wisconsin Child Support Enforcement Association (WCSEA) met several times to consider and discuss proposed changes to the Child Support Contract language. The attached model contract is the product of those joint meetings. Thanks to all who participated in those discussions.

Changes to the contract were minimal this year.

General comments- Calendar year dates were updated as were statutory and federal reference throughout the document. Sections have been renumbered as needed due to addition or deletion of information.

4.19 Tax Intercept. Modify language to expand debts certifiable for tax intercept. *The Department shall certify arrears and other certifiable debts for tax intercept using KIDS account balances as well as receive, distribute, and disburse tax intercept funds centrally through KIDS, and make information available in KIDS and other reports.*

4.19.1 Guardian Ad Litem Debts. Add new language to allow collection of guardian ad litem fees on behalf of the counties. *Pursuant to Wis. Stat. 71.935, on behalf of the county, certify guardian ad litem debts owed to the county to the*

Department of Revenue tax refund offset program in accordance with tax certification policies established by the Department.

- 11.1.1 Hiring an Independent Auditor.** This section was changed to allow the agency to provide the audit no later than 9 months after the end of agency's fiscal year unless granted a waiver by the Department of Health and Family Services, the cognizant state agency for the audit.
- 11.1.2 Technical assistance.** No change.
- 11.1.3 Submitting the Single Audit Report.** The language on audit receipt timeframes from 11.1.1 above was also changed in this section.
- 11.1.4 Notification of Receipt of the Single Audit Report.** The entire section was deleted from last year's contract. There is no notification process in place.

Thanks again to the WCSEA participants for the contribution of their time and talents to the negotiation of the 2004 contract.

REGIONAL OFFICE CONTACT: BCS Regional Administrator

CENTRAL OFFICE CONTACT: Linda Hoelzel
Linda.Hoelzel@dwd.state.wi.us